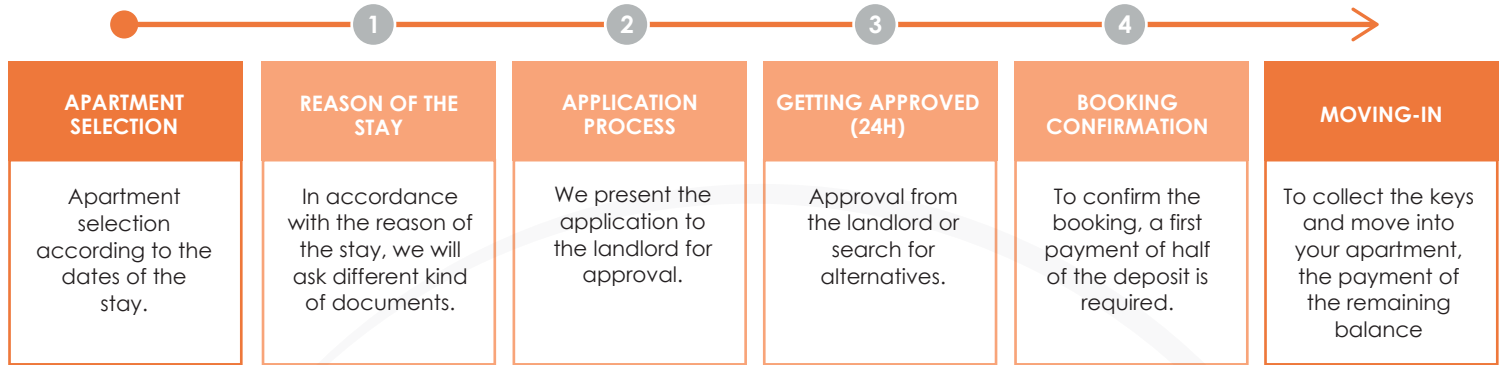


HOW TO BOOK AN APARTMENT?

MONTHLY RENTAL (from 32 days up to 11 months)



REQUIRED DOCUMENTS

- ID card or passport





<p>STUDENTS OR INTERNS:</p> <ul style="list-style-type: none"> School enrollment or acceptance letter. Internship agreement. 	<p>WORKERS:</p> <ul style="list-style-type: none"> Work contract (Spanish or international) + 3 last payslips.
<p>FREELANCERS:</p> <ul style="list-style-type: none"> Bank statements + tax return or invoices 	<p>COMPANIES OR OTHERS:</p> <ul style="list-style-type: none"> Please contact our commercial team for more information.

ECONOMIC CONDITIONS (to rent an apartment)

<p>FIRST MONTH RENT</p> <p>If the contract starts before the 15th, you pay the proportional part of the rent.</p> <p>If it starts after the 16th, you pay the proportional part + the second month.</p>	<p>AGENCY FEE + VAT (21%)</p> <p>According to the length of the contract:</p> <ul style="list-style-type: none"> ≥ 5 months: one month rent. 3 - 5 months: 20% discount based on one month rent. < 3 months: 30% discount based on one month rent. 	<p>DEPOSIT (INCASOL)</p> <p>Two months deposit are required. The deposit will be refunded up to 30 days after the end of the contract.</p>
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IMPORTANT INFORMATION

UTILITIES
Utilities (water, electricity, gas) are not included in the rental price. In order to facilitate your stay, you will be charged a monthly provision depending on the number of bedrooms:

1  → 120€	3  → 200€
2  → 160€	4  → 240€

At the end of your contract, we will adjust these provisions with your real consumption.

INTERNET
The internet is free and will be already set up for your arrival in the apartment.

CLEANING
The final cleaning fee is mandatory and will be directly deducted from the deposit at the end of your contract.

KEYS COLLECTION

We offer two options to collect the keys:

- In our agency in Calle Sepúlveda 154, from Monday to Friday between 9am and 6pm and on Saturdays between 10am and 1:30pm.
- Outside office hours, an agent will meet you directly at the apartment with the keys. This service has an extra cost of 30€ (50€ at night time).

The booking holder is entitled to the full refund of the booking amount paid to ShBarcelona if the contract is not finalized for reasons attributable to the property, without in any case, having the right to demand any additional compensation.

PAYMENT METHODS

You can pay by two different types of payment:

- Bank transfer (also works from foreign banks).
- Immediate payment with credit card online or at the agency.
(Bank fee: 1% VISA o MC, 3% AMEX).

The PROS of ShBarcelona

- We have our **emergency phone number 24h/7** and our own team of technicians.
- All of our apartments come fully **equipped, furnished and ready to move-in**.
- You will be assigned a team of **managers responsible of your flat** during your all stay.
- We offer high **quality insurane policies** that cover your belongings inside and outside the flat.

